



East Feliciana Parish Building Department

12064 Marston Street, Post Office Box 427, Clinton, LA 70722 Phone 225.683.8577 Fax 225.683.3100

PERMITTING PROCEDURE FOR MOBILE HOMES

**** A PERMIT MUST BE OBTAINED PRIOR TO RELOCATING A MANUFACTURED HOME ****

Before permitting process may begin:

- All property divisions and zoning must be completed and approved by the Police Jury or Township
- 911 address obtained or verified - 911 Call Center 225.683.9007, located at 12486 Feliciana Drive, Clinton, LA 70722
- Floodplain determination completed by the parish. If in a flood zone, a completed and stamped elevation certificate must be acquired from a licensed surveyor, engineer, or architect.

To be presented at permitting:

- 911 address
- Town approval (if required)
- Preliminary floodplain elevation certificate (if required)
- Proof of ownership of the property - copy of cash sale, act of donation or succession. If not the owner of the property, a notarized letter from the owner and/or all heirs giving permission to the individual to install a mobile home and sewer system at the particular address will be required.
- Louisiana licensed and Parish registered electrician & license number
- Survey map of the property
- Plot plan illustrating where mobile home will sit on property. The measured distance from each property line must be indicated on the drawing.
- Applicant(s) will sign an installation information packet.
- PERMIT FEE: \$175.00 Be prepared to pay for permit.