

The regular meeting of the East Feliciana Parish Police Jury was called to order on August 21, 2023, at 6:00 P.M. by Police Jury President Louis Kent. Opening prayer was offered by President Kent and the Pledge of Allegiance was then led by Juror Jason McCray.

The roll was called by Miss Kelsey Scales and the following jurors were present: Mr. Michael Cheatham, Mr. Kyle Fleniken, Mr. Chris Hall, Mr. Ronald Johnson, Mr. Louis Kent, Mr. Jason McCray, Mr. Richard Oliveaux, and Dr. Chrissie O'Quin.

A motion was made by Mr. Ronald Johnson, seconded by Mr. Jason McCray to approve the agenda with one addition. Announce candidacy for State Representative District 62.

Mr. Daniel Banguel announced candidacy for State Representative District 62

A motion was made by Mr. Jason McCray, seconded by Mr. Michael Cheatham to adopt minutes from the August 7, 2023 Regular Meeting. Motion passed.

A motion was made by Mr. Chris Hall, seconded by Mr. Kyle Fleniken to set public hearing to receive public input on proposed ordinance to regulate the discharge of a firearm on or near a roadway and residence. September 18<sup>th</sup> at 5:30pm. Motion passed

A motion was made by Mr. Chris Hall, seconded by Mr. Ronald Johnson to adopt resolution ordering and calling an election to be held in the Parish of East Feliciana, State of Louisiana to authorize the renewal of sales and use taxes and the renewal of an ad valorem tax therein. Motion passed.

### **RESOLUTION**

*A resolution ordering and calling a special election to be held in the Parish of East Feliciana, State of Louisiana, to authorize the renewal of sales and use taxes and the renewal of an ad valorem tax therein; making application to the State Bond Commission and providing for other matters in connection therewith.*

*BE IT RESOLVED by the Police Jury of the Parish of East Feliciana, State of Louisiana (the "Governing Authority"), acting as the governing authority of the Parish of East Feliciana, State of Louisiana (the "Parish"), that:*

***SECTION 1. Election Call.** Subject to the approval of the State Bond Commission, and under the authority conferred by the Constitution of the State of Louisiana of 1974, including Article VI, Sections 26 & 29 thereof, the applicable provisions of the Louisiana Election Code, and other constitutional and statutory authority, a special election is hereby called and ordered to be held in the Parish on SATURDAY, NOVEMBER 18, 2023, between the hours of seven o'clock (7:00) a.m. and eight o'clock (8:00) p.m., in accordance with the provisions of La. R.S. 18:541, and at the said election there shall be submitted to all registered voters qualified and entitled to vote at the said election under the Constitution and laws of this State and the Constitution of the United States, the following propositions, to-wit:*

**PROPOSITION NO. 1 OF 4  
(3/4% SALES TAX RENEWAL)**

*Shall the Parish of East Feliciana, State of Louisiana (the "Parish"), be authorized to continue to levy and collect a sales and use tax of 3/4% (the "Tax") (an estimated \$872,000 reasonably expected at this time to be collected from the levy of the Tax for an entire year), for 10 years, commencing January 1, 2025, in accordance with Louisiana law, with the proceeds thereof (after costs of collection and administration) to be used to provide, maintain, operate, construct, acquire and/or improve solid waste disposal facilities and services and to contribute to the maintenance of the reserve equal to one year's operating expenses for solid waste purposes as determined by the prior year's Parish's Solid Waste Fund financial statement and any proceeds in excess of the above purposes to be used as follows: (i) 50% to the Parish's General Fund and (ii) 50% to the Parish's Road and Bridge Fund for any and all road and bridge purposes, including equipment therefor?*

**PROPOSITION NO. 2 OF 4  
(1/4% SALES TAX RENEWAL)**

*Shall the Parish of East Feliciana, State of Louisiana (the "Parish"), be authorized to continue to levy and collect a sales and use tax of 1/4% (the "Tax") (an estimated \$291,000 reasonably expected at this time to be collected from the levy of the Tax for an entire year), for 10 years, commencing January 1, 2025, in accordance with Louisiana law, with the proceeds thereof (after costs of collection and administration) to be used to provide, maintain, operate, construct, acquire and/or improve solid waste disposal facilities and services and to contribute to the maintenance of the reserve equal to one year's operating expenses for solid waste purposes as determined by the prior year's Parish's Solid Waste Fund financial statement and any proceeds in excess of the above purposes to be used as follows: (i) 50% to the Parish's General Fund and (ii) 50% to the Parish's Road and Bridge Fund for any and all road and bridge purposes, including equipment therefor?*

**PROPOSITION NO. 3 OF 4  
(1% SALES TAX RENEWAL)**

*Shall the Parish of East Feliciana, State of Louisiana (the "Parish"), be authorized to continue to levy and collect a sales and use tax of 1% (the "Tax") (an estimated \$1,162,500 reasonably expected at this time to be collected from the levy of the Tax for an entire year), for 10 years, commencing January 1, 2025, in accordance with Louisiana law, with the proceeds (after costs of collection and administration) to be divided between the Parish and incorporated municipalities therein as follows:*

- (i) 62.8135% to the Police Jury of the Parish, the governing authority thereof;*
- (ii) 3.8181% to Slaughter;*

- (iii) 14.6863% to Jackson;
- (iv) 2.2908% to Norwood;
- (v) 3.9892% to Wilson;
- (vi) 12.4021% to Clinton;

*and shall the aforesaid proceeds of the respective Tax allocations be dedicated as follows:*

- (a) Parish - for constructing and maintaining public roads, highways and bridges;
- (b) Municipalities - for constructing and maintaining streets and sidewalks?

**PROPOSITION NO. 4 OF 4  
(MILLAGE RENEWAL)**

*Shall the Parish of East Feliciana, State of Louisiana (the "Parish"), be authorized to continue to levy a 3 mills tax on all property subject to taxation in the Parish (an estimated \$812,600 reasonably expected at this time to be collected from the levy of the Tax for an entire year), for a period of 10 years, beginning with the year 2025 and ending with the year 2034, for the purpose of constructing, maintaining and operating the public health unit of the Parish, and to maintain a reserve equal to one year's operating expenses for said public health unit as determined by the prior year's financial statement of the Parish's Health Unit Fund, and any proceeds in excess of the above purposes to be used as follows: (i) 10% to the Parish's General Fund for any lawful corporate purpose and (ii) 90% to the Parish's Road and Bridge Fund for (a) purchasing equipment for constructing, improving and maintaining public roads, highways and bridges and (b) constructing capital improvements in connection with public roads, highways and bridges?*

**SECTION 2. Publication of Notice of Election.** *A Notice of Special Election shall be published in the official journal of the Parish once a week for four consecutive weeks, with the first publication to be made not less than forty-five (45) days nor more than ninety (90) days prior to the date of the election, which Notice shall be substantially in the form attached hereto as "Exhibit A" and incorporated herein by reference the same as if it were set forth herein in full.*

*Notwithstanding the foregoing, prior to the publication of the Notice of Election, the President is authorized and directed to make any amendments to the foregoing propositions that may be required to comply with any state or federal regulatory agencies.*

**SECTION 3. Canvass.** *This Governing Authority shall meet at its regular meeting place, the East Feliciana Parish Police Jury Meeting Room, 12064 Marston Street, Clinton, Louisiana, on MONDAY, DECEMBER 4, 2023, at SIX O'CLOCK (6:00) P.M., and shall then and there in open and public session proceed to examine and canvass the returns and declare the result of the said special election.*

**SECTION 4. Polling Places.** *The polling places for the precincts in the Parish are hereby designated as the polling places at which to hold the said election, and the Commissioners-in-Charge and Commissioners, respectively, will be the same persons as those designated in accordance with law.*

**SECTION 5. Election Commissioners; Voting Machines.** *The officers designated to serve as Commissioners-in-Charge and Commissioners pursuant to Section 4 hereof, or such substitutes therefor as may be selected and designated in accordance with La. R.S. 18:1287, shall hold the said special election as herein provided, and shall make due returns of said election for the meeting of the Governing Authority to be held as provided in Section 3 hereof. All registered voters in the Parish will be entitled to vote at the special election, and voting machines shall be used.*

**SECTION 6. Authorization of Officers.** *The Secretary of the Governing Authority is hereby empowered, authorized and directed to arrange for and to furnish to said election officers in ample time for the holding of said election, the necessary equipment, forms and other paraphernalia essential to the proper holding of said election and the President and/or Secretary of the Governing Authority are further authorized, empowered and directed to take any and all further action required by State and/or Federal law to arrange for the election.*

**SECTION 7. Furnishing Election Call to Election Officials.** *Certified copies of this resolution shall be forwarded to the Secretary of State, the Clerk of Court and Ex-Officio Parish Custodian of Voting Machines of East Feliciana Parish and the Registrar of Voters of East Feliciana Parish, as notification of the special election, in order that each may prepare for said election and perform their respective functions as required by law.*

**SECTION 8. Application to State Bond Commission.** *Application is made to the State Bond Commission for consent and authority to hold the special election as herein provided, and in the event said election carries for further consent and authority to continue to levy and collect the sales and use taxes and special tax provided for therein. A certified copy of this resolution shall be forwarded to the State Bond Commission on behalf of this Governing Authority, together with a letter requesting the prompt consideration and approval of this application.*

*This resolution having been submitted to a vote, the vote thereon was as follows:*

**YEAS: 8**

**NAYS: 0**

**ABSENT: 1**

*And the resolution was declared adopted on this, the 21<sup>st</sup> day of August, 2023.*

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*/s/ Yamesha Harris*  
Secretary

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*/s/ Louis Kent*  
President

A motion was made by Mr. Chris Hall, seconded by Vice President Chrissie O’Quin to Adopt/Levy 2023 millage rates. Motion passed

**RESOLUTION**

***BE IT RESOLVED, that the following millage(s) are hereby levied on the 2023 tax roll on all property subject to taxation by PARISH OF EAST FELICIANA:***

	<u><b>MILLAGE</b></u>	
<b>HEALTH UNIT</b>		<b>3.000 mills</b>
<b>AUDUBON REGIONAL LIBRARY</b>		<b>2.500 mills</b>
<b>EXEMPTED MUNICIPALITIES</b>		<b>1.380 mills</b>
<b>GENERAL ALIMONY</b>		<b>2.770 mills</b>

***BE IT FURTHER RESOLVED that the proper administrative officials of the Parish of EAST FELICIANA, State of Louisiana, be and they are hereby empowered, authorized, and directed to spread said taxes, as hereinabove set forth, upon the assessment roll of said Parish for the year 2023, and to make the collection of the taxes imposed for and on behalf of the taxing authority, according to law, and that the taxes herein levied shall become a permanent lien and privilege on all property subject to taxation as herein set forth, and collection thereof shall be enforceable in the manner provided by law.***

***The foregoing resolution was read in full, the roll was called on the adoption thereof, and the resolution was adopted by the following votes:***

**YEAS: 8**  
**NAYS: 0**  
**ABSTAINED: 0**  
**ABSENT: 1**

No reports from Executive Committee

No report from Personnel Committee

A motion was made by Mr. Chris Hall, seconded by Mr. Jason McCray to approve monthly invoices

A motion was made by Mr. Chris Hall, seconded by Mr. Ronald Johnson to accept quote for \$105,720.00 and allow Civil Construction, LLC to remove Bennett Road Bridge and replace with Shallow Water Crossing, Road & Bridge Fund. Motion passed

A motion was made by Mr. Chris Hall, seconded by Mr. Jason McCray to allocate and transfer \$300,000.00 of ARPA funding for repairs to Carruth Road Bridge. Motion passed

A motion was made by Mr. Chris Hall, seconded by Mr. Richard Oliveaux to dedicate funds from the sale of St. Helena Street Property for repairs and maintenance to governmental buildings. Motion passed

A motion was made by Mr. Chris Hall, seconded by Mr. Jason McCray to approve monthly administrative operations fee transfer. Motion passed

Fund	# of Trans	Percent	Annual Salary	To be Paid to General Fund	
				Annual Admin	Monthly Admin
Health Unit	391	4%	200,928.00	8,774.05	731.17
Solid Waste	672	8%	200,928.00	15,079.70	1,256.64
Road & Bridge	1586	18%	200,928.00	35,589.88	2,965.82
General	2827	32%	200,928.00		
Building Code	490	5%	200,928.00	10,995.61	916.30
Coroner	229	3%	200,928.00	5,138.77	428.23
Homeland Security	131	1%	200,928.00	2,939.64	244.97
Payroll	1898	21%	200,928.00		
Grants	27	0%	200,928.00		
Library	40	0%	200,928.00		
Sales Tax	182	2%	200,928.00		
Escrow	157	2%	200,928.00		
Criminal Court	94	1%	200,928.00		
Petit Jury	230	3%	200,928.00		
	8954			78,517.65	6,543.14

A motion was made by Mr. Chris Hall, seconded by Mr. Richard Oliveaux to use the Asphalt Zipper and Soil-Cement to make repairs to East Avenue without a Cooperative Endeavor because it is a Parish Road. After a discussions on whether the town or parish is responsible for repairs to roads in the town limits and if measurements for repairs are 725ft instead of 400ft, Mayor Landry requested a meeting to discuss recommendations from the town engineers. A substitute motion was made by Mr. Jason McCray, seconded by Vice President Chrissie O’Quin to have DPW re-measure and report correct measurements. Voting in favor of the the substitute motion was Mr. Michael Cheatham, Mr. Kyle Fleniken, Mr. Ronald Johnson, Vice President Chrissie O’Quin and Mr. Jason McCray. Voting against the motion was Mr. Richard Oliveaux and Mr. Chris Hall. Substitute motion passed. Mr. Chris Hall left the meeting

No action taken on request to overlay Lathers Lane. An update was given on the cost for repairs

A motion was made by Mr. Jason McCray, seconded by Vice President Chrissie O’Quin to begin advertisement to accept bids for replacement of Carruth Road Bridge. Motion passed

Mr. Oliveaux asked that Ms. Harris prioritize repairs to Governmental Buildings with courthouse repairs being first.

Miss Kelsey provided the Jury with the residential garbage report for the month of July

A motion was made by Mr. Kyle Fleniken, seconded by Vice President Chrissie O’Quin to amend Accident Policy per LWCC guidelines. Motion passed

**V ACCIDENT**

***Policy:***

***Any employee involved in an accident shall immediately report the accident to their supervisor and the police or sheriff if applicable.***

***Procedure:***

***The employee shall cooperate fully with the supervisor and/or authorities during the information gathering process.***

*The employee shall report for drug and alcohol testing as soon as the required paper work is completed. If the employee is injured and has to be treated by medical personnel or in a medical facility, then the drug and alcohol testing shall be done at that time.*

*Refusal to submit to an alcohol (breathalyzer) test or drug testing shall be considered an admission of guilt. The employee shall then be referred to the Parish Manager and/or a Police Jury appointed committee to determine the actions, including rehabilitation, to be taken. (Amended 8.21.2023)*

Administrative Comments were as follows:

- Informed the Jury of interoffice personnel changes and recommended that the Jury begin advertisement for a Parish Treasurer. President Kent informed Ms. Harris that the current Parish Treasurer would finish out this term.
- Announced Region VI is scheduled for Monday, September 18<sup>th</sup> which is the same day as the Police Jury Regular Meeting

A motion was made by Mr. Jason McCray, seconded by Mr. Michael Cheatham to change the second meeting in to Tuesday, September 19<sup>th</sup> due to the Region VI Meeting

Administrative Comments continued as follows:

- Informed the Jury that 13 bridges are out in the Parish
- Informed public on the importance of obeying the Burn Ban
- Informed Jury of the upcoming Walkathon
- Reminder of public hearing on proposed RV Ordinance scheduled for Monday, September 5<sup>th</sup> at 5:30pm
- Announce the PJ Office would close on Monday, September 4<sup>th</sup> for Labor Day
- Informed the Jury that the Annual WIC Breastfeeding would take place on August 28<sup>th</sup>

OHSEP Director provided the Jury with updates on grants and recent fires throughout the Parish

Treasurer's Report

- No report

Public Comments

- Representative Adams announced that he is running for re-election as State Representative
- Mr. Rouchon gave an update on Coroner's cases
- Mr. Corey thanked the Police Jury for approving repairs to Carruth Road Bridge
- Mr. Marlon Carruth asked for a timeline on repairs to Carruth Road Bridge

A motion was made by Mr. Jason McCray, seconded by Mr. Michael Cheatham to adjourn.

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Yamesha Harris, Parish Secretary

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Louis Kent, Police Jury President

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Clinton, LA Regular Meeting  
August 21, 2023 6:00 P.M.



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