

The regular meeting of the East Feliciana Parish Police Jury was called to order on February 5, 2018, at 6:00 P.M. by Mr. Louis Kent, President. Opening prayer was offered by Mr. Dwight Hill and the Pledge of Allegiance was then led by Mr. Keith Mills.

The roll was called by the Secretary, Mrs. Yamesha Harris and the following jurors were present: Mr. Louis Kent, Mr. Glen Kent, Mr. Jason McCray, Mr. Keith Mills, Mr. Michael Cheatham, Mr. Ed Brooks and Mr. Dwight Hill.

A motion was made by Mr. Ed Brooks, seconded by Mr. Jason McCray to approve the agenda and move the visitors up. This motion passed unanimously without comment.

- Parish Manager Sonya Crowe informed the jurors that committees are planning to meet soon.
- Parish Manager Sonya Crowe gave the jurors an update on office renovations. The adjusters are almost complete and the contractors are sending an estimate.
- Parish Manager Sonya Crowe informed jurors that Mr. Chris Hall and Mr. Sean Smith informed her they would not make the meeting.

A motion was made by Mr. Keith Mills, seconded by Mr. Glen Kent to approve the minutes of the January 23, 2018 regular meeting. This motion passed unanimously without comment.

A motion was made by Mr. Ed Brooks, seconded by Mr. Glen Kent to approve a resolution allowing Parish Manager Sonya Crowe to sign any and all documents and/or agreements concerning the day to day operations of the police jury; any and all documents and/or agreements that do not require the police jury approval and any and all documents and/or agreements that have been approved by the police jury for her signature when necessary on behalf of the East Feliciana Parish Police Jury. This motion passed unanimously.

A motion was made by Mr. Ed Brooks, seconded by Mr. Glen Kent to approve a resolution allowing Parish President Louis Kent to sign any and all documents and/or agreements concerning the day to day operations of the police jury; any and all documents and/or agreements that do not require the police jury approval and any and all documents and/or agreements that have been approved by the police jury for his signature when necessary on behalf of the East Feliciana Parish Police Jury. This motion passed unanimously.

A motion was made by Mr. Keith Mills, seconded by Mr. Jason McCray to appoint Mr. Julius Kennerson to the Gas District No. 1 Board. This motion passed unanimously.

A motion was made by Mr. Ed Brooks, seconded by Mr. Jason McCray to approve liquor license for Pop's Lil Stop. This motion passed unanimously.

A motion was made by Mr. Ed Brooks, seconded by Mr. Michael Cheatham to approve liquor license for 60 Chevron Food. This motion passed unanimously.

A motion was made by Mr. Ed Brooks, seconded by Mr. Michael Cheatham to approve liquor license for Good 2 Go. This motion passed unanimously.

A motion was made by Mr. Ed Brooks, seconded by Mr. Jason McCray to adopt a resolution to authorize signers on bank accounts. This motion passed unanimously.

### **RESOLUTION**

**WHEREAS**, the East Feliciana Parish Police Jury requires two signatures on all bank accounts, and;

**WHEREAS**, there is a need to have additional Parish officers available to sign checks in the absence of one of the current Parish officers;

**THEREFORE BE IT RESOLVED**, that the four persons who will be allowed to sign checks on behalf of the East Feliciana Parish Police Jury are Parish President - Louis Kent, Parish Vice President - Keith Mills, Finance Chairman - Chris Hall, and Parish Manager/Treasurer Sonya Jewell Crowe;

A motion was made by Mr. Dwight Hill, seconded by Mr. Keith Mills to approve monthly invoices, along with an invoice from Costal Culverts for \$13,155.60. Mr. Hill informed the jurors that the work for the culverts was previously approved. This motion passed unanimously.

District Attorney Sam D'Aquilla informed the jurors that there is no update on invoices for Garrety & Associates. Around or about February 11, 2016 the jury entered into an agreement with Garrety & Associates for an audit. Mr. D'Aquilla stated the amount of the audit was around \$20,000. He explained, the engagement letter stated, if there was any work that expanded the scope of the engagement letter, Garrety & Associates would come back to meet with the jury to discuss a price and let the jury know what is needed. Mr. D'Aquilla informed the jury that Garrety & Associates did extra work but did not meet with the jurors. Extra work was done at around the amount of \$25,000. The total amount was around \$47,000. A finance charge is being charged monthly. The total finance charge is around \$27,000. Mr. Glen Kent asked that the item be sent to the finance committee.

Mr. Glen Kent informed the jurors that a Personnel Committee Meeting was held on last Wednesday. Three items were on the agenda.

1. Salary increase for District Attorney employees
  - (a) Mr. Kent informed the jurors that the Personnel Committee voted to support an increase in pay for the District attorney's support staff and refer the item to the Finance Committee for approval.
2. DPW employee
  - (a) Mr. Kent informed the jurors that the Personnel Committee voted to extend employment for 30 days to a DPW employee who has not received his CDL. The employee has completed the written portion of the test but has to complete the driving portion. Mr. Kent asked if the police jury would accept the recommendation to allow the employee 30 days to earn his CDL.

A motion was made by Mr. Jason McCray, seconded by Mr. Ed Brooks to allow a DPW employee (Gibbs) 30 days to earn his CDL. This motion passed unanimously.

3. Permit Technician Applications

- (a) Mr. Kent informed the jurors that 12 people applied for the permit tech position. One of the applications was incomplete. He also informed the jury that a form developed several years ago was used when considering applicants to be interviewed. Once the point scoring was tallied, it was decided that oral interviews take place. Interviews will take place next week.

Mr. Jason McCray informed the jury that he would contact the members of the DPW Committee late in the week to schedule a meeting.

A motion was made by Mr. Glen Kent, seconded by Mr. Ed Brooks to approve Final Mitigation Plan. This motion passed unanimously.

A motion was made by Mr. Dwight Hill, seconded by Mr. Michael Cheatham to approve 2018 Budget Amendment for \$15, 000 Pennington Grant. This motion passed unanimously.

A motion Mr. Jason McCray, seconded by Mr. Ed Brooks to approve the Planning and Zoning Commission's recommendation to approve maps "a-e". This motion passed unanimously.

- (a) Recommend approval on Wildcat Timberland, LLC plat; Moody Surveying, LLC; Jeffrey Moody, Surveyor
- (b) Recommend approval on Farrel E. McDaniel, Jr. & Marvin G. Holland plat; Charles R. St. Romain, Surveyor
- (c) Recommend approval on Valeria Collins plat; L&L Land Surveying, Inc.; F. Dewitt Ladner, Surveyor
- (d) Recommend approval on Robert Lawrence Browning plat; Tobias P. Ford, Jr., Surveyor
- (e) Recommend approval with corrections on Laura Browning Gerald plat; Charles R. St. Romain, Surveyor

Parish Manager Sonya Crowe informed the jurors of the EF Chamber of Commerce golf tournament fundraiser. The fundraiser is scheduled for March 19, 2018 at The Bluffs.

Parish Manager Sonya Crowe informed the jurors that Keep East Feliciana Beautiful would meet February 7, 2018 at 3:30 pm at the Police Jury Office.

Mr. Guidry addressed the jurors asking if Hollyridge could be moved up on the DPW Priority List. Mr. Guidry explained that the conditions are unsafe. Mr. Jason McCray explained that his committee will meet soon and he would contact Mr. Guidry. Parish Manager Sonya Crowe informed Mr. Guidry that Hollyridge is 6<sup>th</sup> on the priority list. Mr. Guidry thanked the jurors.

Parish Manager Sonya Crowe informed the jurors she is working on getting grading training for the new graders and a refresher for the older graders. She is hoping to have that information for the committee when they meet.

A motion was made by Mr. Keith Mills, seconded by Mr. Michael Cheatham to adjourn.

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Yamesha Harris, Secretary

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Louis Kent, Parish President